

DD/R # 859-62

1 FEB 1962

MEMORANDUM FOR: Chief, Logistics Services Division,
Office of Logistics

SUBJECT : Request for Additional Telephone Lines -
Office of Special Activities

1. It is requested that two additional "outside" telephone lines, i.e., Washington, D. C. exchange numbers be provided the Office of Special Activities. As you may know, OSA conducts extensive business with many non-Agency contractor companies and the majority of the contacts with these companies is through unwitting individuals. This fact dictates the necessity for non-Agency telephone numbers.

2. The two lines requested here are to accommodate the Administrative Division and the Engineering and Analysis Division, neither of which currently has such a facility. These Divisions are located in rooms 6B-4403 and 6B-0001 respectively.

3. Further inquiries on this matter should be directed to

[redacted] Chief, Administrative Division, OSA,
extension [redacted]

[redacted]
Executive Assistant
Deputy Director (Research)

DD-R/OSA [redacted] bwl
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